YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution **Bejoy Narayan Mahavidyalaya**

- Name of the Head of the institution **Dr. Goutam Bit**

- Designation **Principal**

- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **03213272275**

- Mobile No: **9434482261**

- Registered e-mail **bnmv2012@yahoo.in**

- Alternate e-mail **pinak@bnmv.ac.in**

- Address **Itachuna, P.O. Itachuna, Dist. Hooghly**

- City/Town **Khanyan**

- State/UT **West Bengal**

- Pin Code **712147**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**

- Type of Institution **Co-education**

- Location **Rural**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **The University of Burdwan**
- Name of the IQAC Coordinator **Dr. Pinak Dutta**
- Phone No. **03213272275**
- Alternate phone No. **03213272237**
- Mobile **9830597876**
- IQAC e-mail address **iqacpinak@bnmv.ac.in**
- Alternate e-mail address **pinak@bnmv.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://bnmv.ac.in/images/uploads/AQAR%202021-22.pdf

4.Whether Academic Calendar prepared during the year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link:
https://bnmv.ac.in/images/uploads/Academic%20Calendar2.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**3**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B**	**2.42**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC **05/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines
Yes

- Upload latest notification of formation of IQAC
View File

9.No. of IQAC meetings held during the year   **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Initiative undertaken to promote research activity by way of creating a research fund and offering seed money against research proposals submitted by the faculty members.

2) organized seminars by resource persons to propagate the idea of NEP and elaborate on its features towards preparation for the introduction to the system.

3) Extension of MOU with Balagarh Bijoykrishna Mahavidyalaya.

4) Arrangement of loan for casual systems.

5) Initiatives towards banning of single use plastics.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Mobilizing activities under MOUs signed with other institutions	Several lectures and faculty exchange programmes were held
Initiatives started regarding allotment of research seed money for faculties	Several proposals were received and review process initiated
Increase preparedness for NEP 2020	A seminar on NEP and its possible impacts were organized with talks by eminent resource person (JDPI, WB)
Proceeding systematically towards 3rd Cycle NAAC assessment procedure	IIQA submitted and SSR preparation started

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Administrator	13/03/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Bejoy Narayan Mahavidyalaya
• Name of the Head of the institution	Dr. Goutam Bit
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03213272275
• Mobile No:	9434482261
• Registered e-mail	bnmv2012@yahoo.in
• Alternate e-mail	pinak@bnmv.ac.in
• Address	Itachuna, P.O. Itachuna, Dist. Hooghly
• City/Town	Khanyan
• State/UT	West Bengal
• Pin Code	712147
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• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
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4.Whether Academic Calendar prepared during the year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	https://bnmv.ac.in/images/uploads/Academic%20Calendar2.pdf

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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6.Date of Establishment of IQAC	`05/07/2007`

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
`Nil`	`NA`	`NA`	`NA`	`NA`

8.Whether composition of IQAC as per latest NAAC guidelines	`Yes`
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	`6`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional	`Yes`

website?			
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**		
• If yes, mention the amount			

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- Name of the statutory body

Name	Date of meeting(s)
Administrator	13/03/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	14/03/2024

15.Multidisciplinary / interdisciplinary

Bejoy Narayan Mahavidyalaya (BNMV) has been striving to become a holistic multidisciplinary establishment. Considerable funds, approximately 60 Lakh, have been allocated by the Governing Body to implement the CBCS. Moreover, an additional 40 Lakh has been sanctioned by the Board of Governors of RUSA to encourage faculty members to develop IT skills and promote the use of modern teaching methods. BNMV's Mission and Vision statements have been revised to align with the demands of society. Significant investments have been made to establish an exclusive Cloud Computing System with ERP software. The institute promotes interdisciplinary learning through the CBCS, facilitating

students' choice of elective papers from a host of subjects offered by the college. Collaborative conferences, seminars, and research work involving multiple departments further promote interdisciplinary education and engagement in environmental projects

16.Academic bank of credits (ABC):

The IT Cell of the college, under the supervision of the IQA Cell and competent faculty members, has taken proactive steps to address the issue of ABC. Although the college is not a degree-awarding authority, efforts have been made to incorporate the ABC concept into the institution's ERP software. The academic credits earned by students from various courses are going to be digitally stored in the database, allowing the provision for monitoring and retrieval of the same when students re-enter the program. Institute's Cloud Computing System is utilized for monitoring ABC, issuing police verification and college leaving certificates. The institution plans to create a robust technical support system to ensure effective implementation of the ABC framework.

17.Skill development:

The institution has been maintaining a dedicated counseling cell, managed by experienced teachers, to guide students in their career choices. The college has already integrated employability enhancement programs and skill enhancement courses, such as Spoken English and Technical English, with the existing CBCS curriculum. Recently we have received approval from the GB to apply for introduction of three new courses namely, Mass Communication, Defense Studies and Physical Education. Besides the above a MoU has been signed with ICA (Institute of Computer Accountant), Chandannagar, to train our students on courses like Advance Excel, Tally Prime, Personality Development, GST return, Direct Tax return etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Bejoy Narayan Mahavidyalaya is fully prepared to integrate the Indian knowledge system as per NEP-2020. The institution actively promotes and incorporates local languages, art, and culture into its activities. NSS has adopted three villages, where programs are conducted in the local language. NCC cadets are encouraged to use Hindi alongside English and Bengali. BNMV offers degree courses in Santali language and conducts Spoken Sanskrit and YOGA Certificate Courses. A Language Laboratory has been established,

as per the recommended made by the NAAC Peer Team. Departments such as Sanskrit, Bengali, and History actively promote Indian heritage and traditions through various programs, courses, and a dedicated museum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Bejoy Narayan Mahavidyalaya focuses on Outcome-Based Education (OBE). The institution, in line with guidelines from the affiliating university, i.e., The University of Burdwan (BU), employs various teaching and learning approaches such as lectures, seminars, workshops, practicals, and project-based learning. The curriculum is designed with clearly defined CO, PO and PSO aligned with regional and global requirements. The courses emphasize cognitive abilities and skills, including remembering, understanding, applying, analyzing, evaluating, and creating. BNMV also has its own nature club, CANOPY registered with WWF, promoting a love for nature and engaging students in activities such as biodiversity education, butterfly gardens, bird watching, and wild zones.

20.Distance education/online education:

The institute has emphasized on distance education and online learning. The entire college campus is Wi-Fi enabled, ensuring smooth connectivity. Google Classroom and other platforms are extensively used for sharing learning content, while the institution has its own dedicated channel and cloud storage for faculty members. Faculty members have undergone training through FDPs, STTPs, and workshops to enhance their skills in utilizing online platforms. The Library provides access to e-content materials prepared by faculty members.

Extended Profile

1.Programme

1.1   386

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   3627

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **1261**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **969**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **85**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **102**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**386**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**3627**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1261**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**969**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**85**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**102**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**41**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**11255506**
4.3 Total number of computers on campus for academic purposes	**87**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Bejoy Narayan Mahavidyalaya is an UGC recognized college affiliated to the University of Burdwan and follows the curriculum as per the recommendation of the university. Since July 2017, the college has been pursuing the Choice Based Credit System (CBCS) following which it offers its students the option to choose Generic Elective subjects, and in doing so allows them necessary opportunity to assimilate and integrate knowledge gathered from different disciplines. All the departments in both humanities and science disciplines frame strategies and devise plans in order to ensure an effective implementation of the curriculum. Each Department prepares the departmental time-table following the academic calendar of the college, and frames a schedule of its academic and co curricular activities at the beginning of each academic session. It also prepares a unitized module with a comprehensive lesson plan for delivering course curriculum which provides the students with an idea about the number of classes the teachers would offer in discussing their

topics and completing their assignments. The faculty members formulate individual lesson plans for delivering the course curriculum. The faculty members use different methods and techniques depending on the nature of the topic taught, in order to optimize the efficacy of the teaching-learning process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A teacher enjoys her/his autonomy in designing the format for lecture presentation and selecting the pattern for Internal Evaluation. The departments also organize tutorial and remedial classes, extension lectures, educational trip or field project to ensure effective implementation of the curriculum. The departments arrange periodical assessments in order to track the progress of the students and use different assessment processes for the purpose. The students are offered unit tests, assignments and surprise tests as determined by the concerned teachers. Some departments also arrange seminars, poster presentations, debates and quiz competitions in order to assess the performance of the students. Apart from these, students have to take the Compulsory Internal assessment which is an integral part of the Semester-end Examination, conducted by the University. The IQAC monitors and analyses the feedback from the students on departmental academic activity and offer necessary suggestions and instructions to the concerned departments.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://bnmv.ac.in/images/uploads/Academic%20calendar%202022-23%20(BNMV).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are

C. Any 2 of the above

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

29

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

29

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Existing infrastructure of the college is adequate for incorporating the crosscutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability, Health and Nutrition into the Curricular Courses. The workshops/seminars organized by the Career Counselling Cell help the students develop professional ethics and professional skills. Gender issues are included in undergraduate syllabi of Bengali, English, Sanskrit, Philosophy and Political Science. Moreover, academic departments aim at sensitizing the students through departmental activities. Social Science Departments along with ICC of the college arrange seminar lectures/participatory activities on women-capacity-building Exhibitions address the global issue concerning violence against women are conducted. The Women Cell organized a talk on the menstrual health of the girl students and its impact on individual psyche. Components of Human values are included in

Courses of Philosophy, Political Science, English and Mathematics in the form of Ethics, Human Rights, Game Theory, Bio Mathematics etc. Also, human values are fostered through NSS and NCC activities, and through Integrated Personality Development Programme on value education. Issues pertaining to Environment and Sustainability e.g., Ecology, eco-feminism, Environmental awareness, Green Chemistry, Wild-life Conservation, Apiculture-Sericulture and Phytogeography etc. are addressed in the Courses of Humanties, Sciences and Mathematics. Besides, Environmental Course is included in CBCS curriculum.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

196

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://bnmv.ac.in/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2809

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

854

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In each department, the faculty members assess the learning level of the students by considering their performance in the internal and semester examinations, and also by judging their class performances. Then the departments hold tailored classes/tutorials for the advanced and the slow learners. The present mentoring system also helps in this respect.

For Advanced learners, the following measures are taken: 1) Advanced topics in the curriculum, often involving elements of research, are taught to them 2) Special tutorial classes are held focussing on competitive examinations 3) They are encouraged to participate in inter-college and inter-state competitions 4) They are allowed to be present in the various academic conferences organized in college 5) Interesting projects are offered to them specially in the final semester 6) They are made to participate in students seminars 7) Advanced books are recommended to them.

For slow learners, the following are done: 1) Special

fundamental doubt-clearing classes and special office hours are offered by the faculty members 2) They are given regular assignments to identify their weaknesses 3) Arranging additional class tests and discussing their performance with them after each such classtest 4) Elective subjects are offered suiting their capability and progress.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3627	**85**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Several student-centric methods are employed to increase the efficacy of experiential learning. Foll owing are some of them which deserve special mention: 1) Laboratory exercises are improvized and followed rigorously, and modern instruments are installed. 2) Science departments regularly use ICT based teaching, which involves slide shows and presentations, often presented by students themselves. Language/Social science departments also use ICT for displaying media/films aiding the study. 3) Educational excursions/field projects are carried regularly which provide ample scope of experiential and participative learning. 4) Student debates, quizzes, seminars etc. are organized where the students are encouraged to participate by the faculty members. 5) Essay competitions and publication of departmental wall magazines provide a scope for the students to engage in creative and meaningful content-writing. 6) Advanced students are encouraged to participate in research-level seminars organized by the college. Again, lecture series aimed at students in general are also organized. 7)

Student exhibitions and poster exhibitions are held during the celebration of National Science Day every year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The importance of ICT was realised by the IQA Cell, long before the implementation of the CBCS and as per its recommendation, the college authority sanctioned required amount of fund to make it's faculty members ICT enabled. The college has provided Laptops and adopted G-Suite and encouraged to use social media to almost all faculty members, which has enabled them rather compelled to upgrade themselves to the need of situation. Surprisingly, the same has been encouraged in the policies adopted in NEP-2020. The faculty members use various ICT-enabled tools for the teaching- learning process. Projectors are very frequently used for ppt and graphical presentations. The faculties make use of the laptops provided to them to access online data suppositories and to create e-contents. Smart Whiteboards are available in some rooms. For online classes, platforms like Google Classroom, Zoom, Google Meet, Google Duo, Whatsapp audio and Video calling are used. Study materials (text as well graphics/video) are not only sent via emails but they are also made available in the dedicated section of the college website for ready reference. The college website enables the teachers to arrange online examinations, take attendance etc

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.bnmv.ac.in/ict.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

859

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The departmental heads and the faculty members ensure that in keeping with the spirit of the CBCS, the internal assessment is taken in varied forms like written tests, assignments, term-papers, seminar presentations and viva-voce. To maintain the process of continuous internal evaluation, internal tests (for students studying both honours and general courses) are held periodically throughout the semester. Class performance is also given due consideration in the internal accreditation. The questions and and other modalities are decided by the faculty members after departmental meetings. Care is taken to maintain transparency and to execute the invigilation process. Conversations through Whatsapp are also a part of these exercise, which ensures the transparency of the activities involved in evaluation. After assessment, measures for further improvements are discussed in details to the students by the teachers. Student performances (in a qualitative way) are discussed with their parents and guardians in parent-teacher meetings. Field reports and project works are evaluated by the teachers supervising the same.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances, if any, are primarily redressed by faculty

members of the respective departments following detailed discussion with the concerned student/s. If any grievance is lodged officially before the administrative authority or the general grievance redressal cell (comprising of faculty members),the issues are resolved at a meeting of the departmental teachers, the concerned student(s) and their parents in presence of the Principal and the members of the Academic Sub-committee. The principal meets the students periodically and collect the confidential reports on each and every faculty member. Based on these reports-Principal, depending on the extent/degree of the complaint, provide instructions to the Academic Committee, HOD of the concerned Dept., IQAC and the teacher concerned till the issue is resolved. At the same time concerned Guardians are also communicated and Student Leaders/Class representatives are informed accordingly.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://bnmv.ac.in/grievance.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes(POs) (along with Programme-Specific Outcomes (PSOs)) and Course Outcomes (COs) are prepared for each course of each programme and the latter are listed pointwise for each paper in the CBCS system. The combined document showing the POs and COs are displayed in the institutional website at a prominent section. Faculty members are made aware of the respective Programme and Course Outcome of the programmes by their departmental heads (after the latters' discussion with Academic committee). The IQAC arranges lectures and workshops by noted academics to enlighten the students with various aspects of the CBCS, and discussion on Programme and Course Outcome is done as an important component. The Academic committee also arranges orientational classes at the start of each academic session where teachers from the Science, Social Science and Humanities explain in details the Programme and Course Outcome of the subjects they have opted. The same is uploaded in the institutional youtube channel for ready reference.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.bnmv.ac.in/images/uploads/link%20to%20POs%20and%20COs%20of%20individual%20subjects2.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme and Course Outcomes are updated for every programme by the respective departments after due evaluation from the previous year's experience. The academic committee, along with the heads of departments discuss ways of significant and desired attainment of course/programme outcomes and necessary measures are taken in that direction.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

423

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.bnmv.ac.in/images/uploads/Annual%20Report%20of%20Pass%20Percentage%202022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bnmv.ac.in/images/uploads/2022_2023.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dstbt.bangla.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students and faculty members associated with NSS, NCC and institutional nature club Canopy participated in various extension activities. In addition to activities under Vidyanjali Prakalpa, RAA (Rastriya Aviskaar Aviyan), UBA (Unnata Bhatara Aviyan), Nirmal Bharat Aviyan,and Blood donation camps (organized by the Alumni Association), the institute took several initiatives, which involved neighboring communities. Health awareness rallies and Cleanliness drives were organized involving and concerning local people. Days of national importance (National Science Day, National Milk Day, International Mother Language Day, Independence Day etc.)were celebrated with considerable participation from students. Students of nearby schools were invited and an exhibition-cum-laboratory visit was arranged for them. During National Nutrition Week, health check-up camps were organized for local people and food stalls of healthy foods were set up. Santhali cultural activities were there involving the local tribal community during celebration of Santhali language day. Clothes were distributed on multiple occasions and certain priests were felicitated for their social activities in an event related to a local bookfair. Milk were distributed to school students during celebration of National Milk day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

06

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1578

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

08

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has: 41 classrooms, 16 laboratory rooms, 05 ICT enabled smart room, 4 Halls including two for arranging seminars.

Internet enabled computers in departments, Mathematics computer lab, Language Laboratory, History Museum, Fire extinguisher and water supply in laboratories, Preparation room and store rooms for Science Departments. Zoological museum. Herbarium in Botany Department, Medicinal plant garden (maintained by Department of Botany and nature club CANOPY). Sacred groove, Butterfly Garden, pond for indigenous fish culture, wild mushroom culture centre (maintained by CANOPY). New instruments, photocopy and scanning facilities.

Central library with OPAC and a rich collection of text books, reference books, rare journals, Facilities for searching e-database from National Digital Library of India (NDL), INFLIBNET(N-LIST), Cycle and motorcycle stand in the campus. Disabled-friendly environment with 09 ramps, pedestrian and Wheel chair, Wi-Fi Zone, Open Stage for performing art and culture, Power House, Dynamic and user friendly Website, ERP-enabled cloud-based workstation, 24x7-Security Services including Gunman at night, Compulsory computer knowledge for all Non-teaching staffs, dedicated space for IQAC with all ICT facilities, Online attendance system for staff, Public Address system for emergency and necessary announcements, sufficient number of CCTV cameras, Online internal examination system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution organizes sports, games and cultural activities throughout the year. Apart from the annual college sports, the college ground also hosts football, cricket, volleyball matches and athletic events. Present students and alumni regularly practice Football, athletics, fencing and other sports. The

subdivision administration and the local educational institution also use the ground for various events/tournaments. The college has signed a MoU with a local NGO "PRAYAS" for maintaining the ground. The common rooms for Boys and girls have facilities for indoor games (Carrom, TT etc.). One permanent open stage in the college premises hosts cultural programmes. Vasanta Utsav is celebrated with great fanfare in the campus. Other occasions like freshers welcome or annual prize distribution etc. are celebrated in large halls in the college. The cultural committee takes the central role in this respect. The Alumni Association also organizes several programmes. Regular Programmes which are usually organized include Saraswati Puja, Foundation Day, Teachers' Day etc. Days of national and international importance are observed with active participation from NCC and NSS. These include Independence Day, Republic Day, International Women's Day, International Mother Language Day, Birthdays of Netaji Subhas Chandra Bose, MK Gandhi and Swami Vivekananda.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.youtube.com/watch?v=rnPgcx0ogvk

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bnmv.ac.in/ict.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6712631

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College's Central Library is partially automated with the Library management software (Koha). After its installation in 2020, complete database and OPAC (Online Public Access Catalogue) has been created. The library also has the facility of Bar-coding machine. The availability of books can be checked through digital catalogue. The faculty members and others can make individual membership of NDL (National Digital Library) and INFLIBNET (N-LIST) through library. The Google form in this respect is available in the college website. The library section of the college website also contains various e resources. Renovation of the students' surfing centre (digital library) with better facilities is on the verge of completion, necessary fund has already been sanctioned by the college authority.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.bnmv.ac.in/college_library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

C. Any 2 of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

95227

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are Internet facilities in library, Students' Union room, IQAC and some departments. The institute has software installed

in Computer Lab, some departments, Library (OPAC) and office.

We have six smart classrooms for better teaching learning process. Students are made to watch full-length films on various topics. All the departments have computers with Internet facility for preparation of power point presentation and other teaching learning materials.All academic departments have printers and photocopiers for the use of teachers and students for academic purposes. The Central library is well equipped with IT infrastructure. Students can access computer in their departments. Mathematics Departments have their own computer labs. Photocopy and scanning facility are available for preparation and dissemination of study materials etc.

E-database from National Digital Library of India (NDL), INFLIBNET (N-LIST) are available. The college website contains e-resources. There is one browsing centre in the Central Library.

All academic departments have been provided with Computers and Faculty members have been provided with individual laptops.

The maintenance of computer, Internet LAN networking, etc. is done by contract basisby open tender.

G-Suite has been subscribed for connecting teachers and students, creating documents, spreadsheets, and for real time presentations, conducting classes, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in   A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3968679

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, and classrooms in the college. 1. Departments are sanctioned annual grants for maintaining basic academic and support facilities for the students of respective departments including laboratories, internet facilities, gadgets and departmental libraries. 2. The college prepares a budget for annual expenditure which includes expenses for all sorts of maintenance works. 3. Following the budgetary provision the Finance Committee allot the necessary fund to concerned departments for maintenance works. It also considers demands from different departments and make necessary fund allotment. 4. There is a library committee for mobilizing activities towards maintenance of library facilities and

utilization of its resources. 5. The Sports subcommittee looks after the maintenance of sports facilities. The college has made a contract with a local NGO for maintaining the college ground. 6. The College has contracted AMC with Souvik Dutta for maintenance of computers and IT facilities. 7. The College has contracted AMC with MSS for designing, developing and maintaining the College website. 8. IQAC and Academic Committee makes recommendation regarding utilization of support facilities which is processed and executed by the Principal with due approval from Finance Committee and Governing Body or Administrator.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2354

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by

the institution / non- government agencies during the year

39

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.bnmv.ac.in/yoga.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

79

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The senior students play a vital role in the overall functioning of the college. Although no official student union is there at present (since there was no Students Union Election), the members/office-bearers of the previous Students' council take part and offer insights regarding the various issues, in particular in the student-related issues like admission. The students take active part in organizing Annual Sports, and other cultural and extra-curricular activities. The students associated with NCC and NSS regularly contribute in the extension activities. By default, General Secretary of the Student Union is an ex-officio member of the Governing Body of the college. The Student Union of the college have several committees to look after Annual Magazine, Games and sports, cultural activities etc. under the supervision of a permanent faculty member each.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College solicits Alumni's perception through interaction with them at Alumni Meets etc. The institution have Alumni Association which has registered in May 2014, although their activities have started since 2000.The institution have produced some illustrious alumni who visit the college, meet each other in the college under the alumni association formed by them. Activities and Contribution of alumni association of the institution:- (1) Running Circulatory Library for needy and meritorious students (2) Practicing value-based education in the college (3) Helping celebration of Independence day, Republic day, National Science day, World environment day, World Mother Language Day, Health awareness camp and Environment awareness camp etc. (4) Felicitating the best students in the college and University Examinations providing medals, memento, scholarships by Award Committee (5) Organzing Acharya Gopal Chandra Majumdar memorial lectures every year. Thus, alumni association of the college, acting as one of the stakeholders, plays a significant role in the advancement of higher education providing expertise, disseminating value based education, providing service to the welfare of the society bridging the gap between college and the society.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/alumni.php
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the Mahavidyalaya is: 'Tanme manah Siva samkalpamastu' (May that mind of mine be an auspicious resolution). The mission of the institution are as follows:

1. To develop self-esteem and accountability among the students of the Mahavidyalaya. 2. To promote research oriented teaching-learning activity. 3. To promote ICT based teaching to complement the conventional teaching with chalk and duster. 4. To introduce courses and consultancies that would be beneficial to the students mostly coming from rural areas. 5. To collaborate with all the stakeholders of the institution to mobilize an all-round effort towards enhancement and sustenance of quality.

The institution, keeping in mind its vision and missions, ensures a support-system for students and faculties to utilize their potentials. Infrastructure augmentation and maintenance are done in a regular efficient way, for example: equipping the science laboratories and the language laboratory with state of the art instruments, enhancing the central library and the departmental libraries. Measures are taken to turn the students into responsible citizens, such as running a personality development programme, spreading awareness about nature with the help of the college's nature club and organizing seminars on the lives of eminent personalities.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/about_college.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participatory management system is implemented effectively through the different subcommittees, consisting of teachers and administrative staffs of the college. These committees supervise different fields like academics, seminars, routines, cultural functions, student-welfare, games, examination process and so on. Financial proposals are placed in the Finance Committee by the principal. The decisions taken by the Finance Committee are then placed to the maintenance committee or to tender committee and purchase committee as per necessity. The Bursar along with the accounts staff members ensure that fund is allocated as per

budget.

Setting up departmental libraries has decentralized the library system. After putting accession numbers on the new books, several of those are transferred to the departmental libraries. The departments maintain own bookshelves and lending registers, also ensure efficient and regular footfall. The Internal Academic Audit and Administrative Audit committee, in collaboration with IQAC, monitors regularly the various academic activities. All the full-time faculty-members are the members of one or more subcommittees, constituted by the Teachers Council. Seldom or no decision is taken/implemented by the authority until it is being discussed in the concerned committee, college authority ensures suggestions/recommendation from those committees before it resolves to implement or allot fund.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/organogram.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

HR management: Teachers are encouraged to attend conferences/ training programmes, with a focus on workshops of teaching techniques. Training for non-teaching members are there also. Library, ICT and physical infrastructure: The library is already partially digitized, and contains digital catalogues, e-resources and question papers. The website has dedicated space for recording e-contents and online tests. ICT enabled classrooms and projectors are maintained. Research and Development: In the academic calendar, specific schedule is there for different academic departments for organizing seminars/lecture series. The IQAC encourages teachers to engage in research activities and their publications are showcased. The students also deliver lectures and work towards research patents. Examination and evaluation: Internal examinations are taken in various forms in the spirit of continuous evaluation. Teaching and learning: The departments (in consultation with Academic committee) strive to offer courses beneficial to students (thus taking advantage of the CBCS). Admission of students: Admission process is completely online, run by admission committee. Above all, IQAC is empowered to make

strategic plan and to ask necessary approval and required fund from the Governing Body/Finance Committee. Normally, recommendations made by the IQA Cell of the college are approved by the GB having kept unaltered, except in sensitive issues.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://bnmv.ac.in/council.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has several institutional bodies for a smooth and effective academic and administrative process. This includes the Governing Body, the IQAC, the Finance Committee, the Purchase Committee, the Teachers' Council and the executive sub-committees comprising of faculty members (e.g., the Academic sub-committee, the Library committee, Admission Committee, Examination Committee, Games Committee etc.). It is ensured that they function in a prompt, transparent, democratic and effective manner. Care is taken to maintain prevailing administrative policies and modalities. The selection of executives in those cells are done on the basis of aptitude, performance and seniority. The administration provides the necessary support system to these committees. Inter-cell meetings/correspondence and collaboration among the different bodies are also encouraged in keeping with the evolving necessities in academic and administrative fields. For every above mentioned committees-has its own WhatsApp group, convenor of the committee is the admin of that WhatsApp group, he/she is supposed to communicate to its members for its meetingresolutions are then sent to IQAC or Finance Committee or Bursar for further course of action. For all such activities-concerned GOs, affiliating University's regulations/acts/statutes, UGC's norms, RUSA guidelines, Bishakha guidelines, NAAC's guidelines, etc. are kept in mind and referred accordingly.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.bnmv.ac.in/organogram.php
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has an Employees Credit Cooperative Society for the benefit of faculty members and non teaching staffs. Also, a Teachers cooperative society is functioning exclusively for the teachers. Both the Cooperatives provide financial assistance (loan) to all Staffs of the college with minimum formalities and almost in no time. Besides the above, the authority is pleased to grant special leave for research, as per the norms they are eligible for CCL, maternity leave, paternity leave, special casual leave, loan without interest to the needy staff in exigency, special leave for higher studies etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Student's feedback in form of SSS is collected in every academic year. This is collected department-wise as well as centrally through online mode. They are asked about the quality of

academics, the participation of teachers, non-teaching staffs and also about academic and non-academic facilities (like Library, Laboratory, Canteen, Drinking Water etc.) provided to them. They assess the various fields on a 5-point scale and also offer their remarks whenever relevant. The feedback from parents is collected through parent-teacher meetings, and feedback from alumni members are taken by IQAC. Appraisal reports on individual teaching and non- teaching staff members on the basis of these feedbacks are prepared confidentially by the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college ensures that almost all financial transactions are done in online mode. This includes the payments of admission, examination and other fees made by the students. The finance committee and the purchase committee of the college monitor all financial initiatives and ensure their prompt and transparent execution. The financial transaction of the college (for example, the fees received from students/donors/UGC/NAAC) are audited by an auditor appointed by the state government. The report is submitted to the Government after due approval by the Governing Body. The accounts system has become mandatory to be the part of our ERP since 2018. Budget is fed in the system of our ERP software remaining steps are taken care of by the system, as designed by the authority to make it as transparent as possible. We are now in position to provide information pertaining to any particular payment /receipts and all payments/transactions in general within a few clicks with the help of ERP software and this service is available on 24x7 basis.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a prompt and active Finance Management and Resource Mobilization system. At the beginning of each financial year, the bursar prepares a budget with estimated expenditures and incomes in various fields. Applications are made to the different governmental projects with a view of fund mobilizing. Systematic and transparent renting of the resources of the college to private institutions and individual entrepreneurs on commercial basis also help the fund. Optimal utilization of resources are also ensured through different working committees and the finance subcommittee in particular. During last few years we have been exploiting the resources for the benefit of the college which includes using unused space and building under PPP model, renting some rooms , fields, plantation etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC periodically sits with the departmental heads and other faculties to ensure regular organization of academic seminars. It also envisages ways to hold programmes significant with respect to socio-cultural issues, which also enable participation of local people. The IQAC steers the academic audit committee and it goes through the reports submitted by the latter meticulously. Accordingly, in collaboration with Academic committee, it discusses with the departmental faculty members regarding ways of improving the academic process. IQAC encourages all the faculty members to use ICT based digital tools to for efficient teaching-learning process. G-suite facillity has been purchased in this direction. The IQAC is also envisioning a research cell to promote research activities especially among young faculty members. Training programmes are organized for teaching and non-teaching staffs to update the online administration process. So far the success of our ERP is concerned (all Non-Teaching Staffs are already very familiar with the system and are using on 24x7 basis), IQA Cell is in position to suggest to all teaching staffs to exploit the potential of the software, which ranges from student's attendance to feedback to online exam to mentoring and many more.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/plan.php
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an Academic audit committee which visits the

academic departments in order to assess and monitor the teaching-learning process, operating mechanisms and structures, learning outcome after the completion of each academic session. They interact with the faculty members and offer their suggestions. The observations are recorded and are submitted to IQAC for reviewing the data and documents, with a view to improve the overall academic process. The affiliating University has appointed a group of academicians and a few persons from academic administrators to monitor the academic and administrative audit of our college, which has already being done by our internal auditor, appointed by the IQA Cell of the HEI. Very soon that very committee is going to visit all the academic departments and the office of the Principal to validate the reports made by the internal audit committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bnmv.ac.in/images/uploads/Minutes%20and%20Atr%20IQAC%202022-23.pdf
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The IQAC organized in-house lectures on the issues of women emancipation and gender equity so that students of every gender can be made aware and sensitized of the problems of gender inequity in our society. Faculty members and students (irrespective of their gender) too participate in the programme. Women representation were ensured in all executive cells to make the executions of different activities more in tune with the idea of gender equality. More than half of the total enrollment of the college are girls. The Internal Complaints Committee (ICC), previously called the women's harassment redressal cell, organized regular meetings to ensure implementation of Visakha guidelines and also to a ensure a favourable ambience by adressing specific issues.

File Description	Documents
Annual gender sensitization action plan	https://bnmv.ac.in/images/uploads/7.1.1%20Annual%20gender%20sensitization%20plan2.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bnmv.ac.in/images/uploads/7.1.1%20facilities%20for%20women2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college takes inititative to produce less waste and take measures towards recycling the same through a system ensuring less consumption ofnatural resources. A company, approved by the Govt., is entrusted to take care of this issue and we adhere to the guidelines, provided by them, to address this. The waste is segregated into three main parts:

1. Solid Waste: Wastes like paper, plastics, glass, metals, foods, etc. are segregated at various levels and sources. It is ensured that the waste in each floor is collected at regular and specific time intervals. Waste is collected, cleaned, segregated and compiled by Block safai workers. It is kept in two different types of dustbins (Green and Blue) kept at each floor, which are later emptied in movable containers blockwise and is taken to the dumping yard provided by the College. 2. Liquid Waste: Sewage Treatment Plants (STPs) and Effluent Treatment Plants (ETPs) are employed to treat liquid wastes like Sewage waste, Laboratory, Laundry and cafeteria effluent chemical waste. Hazardous chemical waste also comes in this category. The resultant water is recycled and used in horticulture and toilets. 3. E-Waste Management: Old and dysfunctional monitors, memory-chips, motherboard, compact-discs, cartridges etc

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.bnmv.ac.in/images/uploads/7.1.3%20Geo-tagged%20Waste%20management%20photos-min.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute promotes the culture of tolerance and harmony through their celebration of different national programmes and events. The NCC and NSS take the leading role in this respect.The Integrated Personality Development Programme (with assistance from help of Alumni members and the NSS) instills in students the spirit of embracing cultural, regional, linguistic, communal and socioeconomic diversities. The dedicated SC-ST-OBC-Minority Cell organizes many programmes like Nabi Dibas and Hool dibas to promote religious and ethnic harmony. Invited lectures and discussions focusing on ideal of harmony and pluralism as an integral principle of Indian cultural tradition inculcates an inclusive and tolerant mindset among the students of the college. Besides our age-old conventions to address this issue, as per the demand of the local Santal community, we have introduced the study of Santali in the UG level and have made a plan to introduce Honours for this local language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college (through the NSS and NCC units in particular) strive to promote moral values among the students both inside and outside the curriculum. The faculty members, working in the capacity of teachers, mentors and members of different cells interact with the students ensuring the inculcation of social and moral responsibility necessary for the latter to become conscious and dutiful citizens.The Integrated Personality Development Programme run by the college conduct special classes on value education. Discussions are held on the life and works of freedom fighters and other eminent people, and external resource persons (from Ramkrishna Mission and other such institutes, for example) are invited to interact with the students of the institution. Days of valour like Kargil Day are commemorated. The special lectures arranged during the 75th year

of Independence (Azadi ka Amrit Mahotsav) highlighted the beauty of democracy as well as of the constitutional obligations of citizens of this country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international commemorative days e.g., National Science Day, The Independence Day, Republic Day, Kargil Day, National Nutrition Week, International Mother-language Day, Santhali Day, International Yoga Day, World Youth Day etc. are celebrated in the institution throughout the year. Apart from the students, the faculty members (including the Principal), the

nodal members of the NCC and NSS wings of the college and non-teaching employees take part in such programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Conservation of Bio-diversity and Environmental Awareness Programme.- The institute strives to promote ecoconservationist practices through the college's nature club Canopy. In collaboration with NSS and NCC units, Canopy takes various measures for spreading the environmental awareness in the locality. A water body and a sacred grove in campus are maintained towards flora and fauna preservation. The water body is a habitat for the rare birds like winter migratory Lesser Whistling Teal, and is used for pisciculture also. Regular plantation programme is carried out. Plants are gifted to the guests of various programme as part of the environmental awareness programme. A butterfly garden is maintained by the members of Canopy.

2.Arranging Lecture series, Seminars and Webinars across disciplines - The institute has traditionally organized conferences and seminars on various academic and socially relevant topics.The Seminar commitee, IQAC, Academic committee, Career Counselling cell and the different academic departments organized 16 national and international seminars and webinars. Notably, two lectures on National Education Policy (NEP) were held. Also, awareness lectures on snakebite and sound pollution attracted audience from the local community as well.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute promotes community welfare activities supervised by the NSS and NCC of the college focusing on the man-making education and holistic development of personality. It is worth mentioning that the college has a unique platform, named Canopy, which enables the students to explore the natural environment in a participative way. Canopy, which is a nature club supervised by its staff facilitator, is devoted towards creating environmental awareness, maintaining of ecological equilibrium, and works throughout the year to help the sustenance of nature. Its initiatives include plantations, setting up a butterfly garden, conservation of unused land and the sacred grove in the campus, creation and conservation of new habitat of rare birds in the locality.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Bejoy Narayan Mahavidyalaya is an UGC recognized college affiliated to the University of Burdwan and follows the curriculum as per the recommendation of the university. Since July 2017, the college has been pursuing the Choice Based Credit System (CBCS) following which it offers its students the option to choose Generic Elective subjects, and in doing so allows them necessary opportunity to assimilate and integrate knowledge gathered from different disciplines. All the departments in both humanities and science disciplines frame strategies and devise plans in order to ensure an effective implementation of the curriculum. Each Department prepares the departmental time-table following the academic calendar of the college, and frames a schedule of its academic and co curricular activities at the beginning of each academic session. It also prepares a unitized module with a comprehensive lesson plan for delivering course curriculum which provides the students with an idea about the number of classes the teachers would offer in discussing their topics and completing their assignments. The faculty members formulate individual lesson plans for delivering the course curriculum. The faculty members use different methods and techniques depending on the nature of the topic taught, in order to optimize the efficacy of the teaching-learning process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A teacher enjoys her/his autonomy in designing the format for lecture presentation and selecting the pattern for Internal Evaluation. The departments also organize tutorial and

remedial classes, extension lectures, educational trip or field project to ensure effective implementation of the curriculum. The departments arrange periodical assessments in order to track the progress of the students and use different assessment processes for the purpose. The students are offered unit tests, assignments and surprise tests as determined by the concerned teachers. Some departments also arrange seminars, poster presentations, debates and quiz competitions in order to assess the performance of the students. Apart from these, students have to take the Compulsory Internal assessment which is an integral part of the Semester-end Examination, conducted by the University. The IQAC monitors and analyses the feedback from the students on departmental academic activity and offer necessary suggestions and instructions to the concerned departments.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://bnmv.ac.in/images/uploads/Academic%20calendar%202022-23%20(BNMV).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

29

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

29

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Existing infrastructure of the college is adequate for incorporating the crosscutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability, Health and Nutrition into the Curricular Courses. The workshops/seminars organized by the Career Counselling Cell help the students develop professional ethics and professional skills. Gender issues are included in undergraduate syllabi of Bengali, English, Sanskrit, Philosophy and Political Science. Moreover, academic departments aim at sensitizing the students through departmental activities. Social Science Departments along with ICC of the college arrange seminar lectures/participatory activities on women-capacity-building Exhibitions address the global issue concerning violence against women are conducted. The Women Cell organized a talk on the menstrual health of the girl students and its impact on individual psyche. Components of Human values are included in Courses of Philosophy, Political Science, English and Mathematics in the form of Ethics, Human Rights, Game Theory, Bio Mathematics etc. Also, human values are fostered through NSS and NCC activities, and through Integrated Personality Development Programme on value education. Issues pertaining to Environment and Sustainability e.g., Ecology, eco-feminism, Environmental awareness, Green Chemistry, Wild-life Conservation, Apiculture-Sericulture and Phytogeography etc. are addressed in the Courses of Humanties, Sciences and Mathematics. Besides, Environmental Course is included in CBCS curriculum.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

196

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	`B. Any 3 of the above`

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	`A. Feedback collected, analyzed and action taken and feedback available on website`

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://bnmv.ac.in/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

`2809`

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

854

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In each department, the faculty members assess the learning level of the students by considering their performance in the internal and semester examinations, and also by judging their class performances. Then the departments hold tailored classes/tutorials for the advanced and the slow learners. The present mentoring system also helps in this respect.

For Advanced learners, the following measures are taken: 1) Advanced topics in the curriculum, often involving elements of research, are taught to them 2) Special tutorial classes are held focussing on competitive examinations 3) They are encouraged to participate in inter-college and inter-state competitions 4) They are allowed to be present in the various academic conferences organized in college 5) Interesting projects are offered to them specially in the final semester 6) They are made to participate in students seminars 7) Advanced books are recommended to them.

For slow learners, the following are done: 1) Special fundamental doubt-clearing classes and special office hours are offered by the faculty members 2) They are given regular assignments to identify their weaknesses 3) Arranging additional class tests and discussing their performance with them after each such classtest 4) Elective subjects are offered suiting their capability and progress.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3627	**85**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Several student-centric methods are employed to increase the efficacy of experiential learning. Foll owing are some of them which deserve special mention: 1) Laboratory exercises are improvized and followed rigorously, and modern instruments are installed. 2) Science departments regularly use ICT based teaching, which involves slide shows and presentations, often presented by students themselves. Language/Social science departments also use ICT for displaying media/films aiding the study. 3) Educational excursions/field projects are carried regularly which provide ample scope of experiential and participative learning. 4) Student debates, quizzes, seminars etc. are organized where the students are encouraged to participate by the faculty members. 5) Essay competitions and publication of departmental wall magazines provide a scope for the students to engage in creative and meaningful content-writing. 6) Advanced students are encouraged to participate in research- level seminars organized by the college. Again, lecture series aimed at students in general are also organized. 7) Student exhibitions and poster exhibitions are held during the celebration of National Science Day every year.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The importance of ICT was realised by the IQA Cell, long before the implementation of the CBCS and as per its recommendation, the college authority sanctioned required amount of fund to make it's faculty members ICT enabled. The college has provided Laptops and adopted G-Suite and encouraged to use social media to almost all faculty members, which has enabled them rather compelled to upgrade themselves to the need of situation. Surprisingly, the same has been encouraged in the policies adopted in NEP-2020. The faculty members use various ICT-enabled tools for the teaching-learning process. Projectors are very frequently used for ppt and graphical presentations. The faculties make use of the laptops provided to them to access online data suppositories and to create e-contents. Smart Whiteboards are available in some rooms. For online classes, platforms like Google Classroom, Zoom, Google Meet, Google Duo, Whatsapp audio and Video calling are used. Study materials (text as well graphics/video) are not only sent via emails but they are also made available in the dedicated section of the college website for ready reference. The college website enables the teachers to arrange online examinations, take attendance etc

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.bnmv.ac.in/ict.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

85

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

859

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The departmental heads and the faculty members ensure that in keeping with the spirit of the CBCS, the internal assessment is taken in varied forms like written tests, assignments, term-papers, seminar presentations and viva-voce. To maintain the process of continuous internal evaluation, internal tests (for students studying both honours and general courses) are held periodically throughout the semester. Class performance is also given due consideration in the internal accreditation. The questions and and other modalities are decided by the faculty members after departmental meetings. Care is taken to maintain transparency and to execute the invigilation process. Conversations through Whatsapp are also a part of these exercise, which ensures the transparency of the activities involved in evaluation. After assessment, measures for further improvements are discussed in details to the students by the teachers. Student performances (in a qualitative way) are discussed with their parents and guardians in parent-teacher meetings. Field reports and project works are evaluated by the teachers supervising the same.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances, if any, are primarily redressed by faculty members of the respective departments following detailed

discussion with the concerned student/s. If any grievance is lodged officially before the administrative authority or the general grievance redressal cell (comprising of faculty members),the issues are resolved at a meeting of the departmental teachers, the concerned student(s) and their parents in presence of the Principal and the members of the Academic Sub-committee. The principal meets the students periodically and collect the confidential reports on each and every faculty member. Based on these reports-Principal, depending on the extent/degree of the complaint, provide instructions to the Academic Committee, HOD of the concerned Dept., IQAC and the teacher concerned till the issue is resolved. At the same time concerned Guardians are also communicated and Student Leaders/Class representatives are informed accordingly.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://bnmv.ac.in/grievance.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes(POs) (along with Programme-Specific Outcomes (PSOs)) and Course Outcomes (COs) are prepared for each course of each programme and the latter are listed pointwise for each paper in the CBCS system. The combined document showing the POs and COs are displayed in the institutional website at a prominent section. Faculty members are made aware of the respective Programme and Course Outcome of the programmes by their departmental heads (after the latters' discussion with Academic committee). The IQAC arranges lectures and workshops by noted academics to enlighten the students with various aspects of the CBCS, and discussion on Programme and Course Outcome is done as an important component. The Academic committee also arranges orientational classes at the start of each academic session where teachers from the Science, Social Science and Humanities explain in details the Programme and Course Outcome of the subjects they have opted. The same is uploaded in the institutional youtube channel for ready reference.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.bnmv.ac.in/images/uploads/link%20to%20POs%20and%20COs%20of%20individual%20subjects2.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme and Course Outcomes are updated for every programme by the respective departments after due evaluation from the previous year's experience. The academic committee, along with the heads of departments discuss ways of significant and desired attainment of course/programme outcomes and necessary measures are taken in that direction.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

423

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.bnmv.ac.in/images/uploads/Annual%20Report%20of%20Pass%20Percentage%202022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bnmv.ac.in/images/uploads/2022_2023.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and

non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dstbt.bangla.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

16

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students and faculty members associated with NSS, NCC and institutional nature club Canopy participated in various extension activities. In addition to activities under Vidyanjali Prakalpa, RAA (Rastriya Aviskaar Aviyan), UBA (Unnata Bhatara Aviyan), Nirmal Bharat Aviyan,and Blood donation camps (organized by the Alumni Association), the institute took several initiatives, which involved neighboring communities. Health awareness rallies and Cleanliness drives were organized involving and concerning local people. Days of national importance (National Science Day, National Milk Day, International Mother Language Day, Independence Day etc.)were celebrated with considerable participation from students. Students of nearby schools were invited and an exhibition-cum-laboratory visit was arranged for them. During National Nutrition Week, health check-up camps were organized for local people and food stalls of healthy foods were set up. Santhali cultural activities were there involving the local tribal community during celebration

of Santhali language day. Clothes were distributed on multiple occasions and certain priests were felicitated for their social activities in an event related to a local bookfair. Milk were distributed to school students during celebration of National Milk day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

06

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1578

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

08

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institute has: 41 classrooms, 16 laboratory rooms, 05 ICT enabled smart room, 4 Halls including two for arranging seminars.

Internet enabled computers in departments, Mathematics computer lab, Language Laboratory, History Museum, Fire extinguisher and water supply in laboratories, Preparation room and store rooms for Science Departments. Zoological museum. Herbarium in Botany Department, Medicinal plant garden (maintained by Department of Botany and nature club CANOPY). Sacred groove, Butterfly Garden, pond for indigenous fish culture, wild mushroom culture centre (maintained by CANOPY). New instruments, photocopy and scanning facilities.

Central library with OPAC and a rich collection of text books, reference books, rare journals, Facilities for searching e-database from National Digital Library of India (NDL), INFLIBNET(N-LIST), Cycle and motorcycle stand in the campus. Disabled-friendly environment with 09 ramps, pedestrian and Wheel chair, Wi-Fi Zone, Open Stage for performing art and culture, Power House, Dynamic and user

friendly Website, ERP-enabled cloud-based workstation, 24x7-Security Services including Gunman at night, Compulsory computer knowledge for all Non-teaching staffs, dedicated space for IQAC with all ICT facilities, Online attendance system for staff, Public Address system for emergency and necessary announcements, sufficient number of CCTV cameras, Online internal examination system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution organizes sports, games and cultural activities throughout the year. Apart from the annual college sports, the college ground also hosts football, cricket, volleyball matches and athletic events. Present students and alumni regularly practice Football, athletics, fencing and other sports. The subdivision administration and the local educational institution also use the ground for various events/tournaments. The college has signed a MoU with a local NGO "PRAYAS" for maintaining the ground. The common rooms for Boys and girls have facilities for indoor games (Carrom, TT etc.). One permanent open stage in the college premises hosts cultural programmes. Vasanta Utsav is celebrated with great fanfare in the campus. Other occasions like freshers welcome or annual prize distribution etc. are celebrated in large halls in the college. The cultural committee takes the central role in this respect. The Alumni Association also organizes several programmes. Regular Programmes which are usually organized include Saraswati Puja, Foundation Day, Teachers' Day etc. Days of national and international importance are observed with active participation from NCC and NSS. These include Independence Day, Republic Day, International Women's Day, International Mother Language Day, Birthdays of Netaji Subhas Chandra Bose, MK Gandhi and Swami Vivekananda.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.youtube.com/watch?v=rnPgcx0ogvk

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bnmv.ac.in/ict.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6712631

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College's Central Library is partially automated with the Library management software (Koha). After its installation in 2020, complete database and OPAC (Online Public Access Catalogue) has been created. The library also has the facility of Bar-coding machine. The availability of books can be checked through digital catalogue. The faculty members and others can make individual membership of NDL (National Digital Library) and INFLIBNET (N-LIST) through library. The Google form in this respect is available in the college website. The library section of the college website also contains various e resources. Renovation of the students' surfing centre (digital library) with better facilities is on the verge of completion, necessary fund has already been sanctioned by the college authority.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.bnmv.ac.in/college_library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

95227

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

39

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are Internet facilities in library, Students' Union room, IQAC and some departments. The institute has software installed in Computer Lab, some departments, Library (OPAC) and office.

We have six smart classrooms for better teaching learning process. Students are made to watch full-length films on various topics. All the departments have computers with Internet facility for preparation of power point presentation and other teaching learning materials.All academic departments have printers and photocopiers for the use of teachers and students for academic purposes. The Central library is well equipped with IT infrastructure. Students can access computer in their departments. Mathematics Departments have their own computer labs. Photocopy and scanning facility are available for preparation and dissemination of study materials etc.

E-database from National Digital Library of India (NDL), INFLIBNET (N-LIST) are available. The college website contains e-resources. There is one browsing centre in the Central Library.

All academic departments have been provided with Computers and Faculty members have been provided with individual laptops.

The maintenance of computer, Internet LAN networking, etc. is done by contract basisby open tender.

G-Suite has been subscribed for connecting teachers and students, creating documents, spreadsheets, and for real time presentations, conducting classes, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3968679

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, and classrooms in the college. 1. Departments are sanctioned annual grants for maintaining basic academic and support facilities for the students of respective departments including laboratories, internet facilities, gadgets and departmental libraries. 2. The college prepares a budget for annual expenditure which includes expenses for all sorts of maintenance works. 3. Following the budgetary provision the Finance Committee allot the necessary fund to concerned departments for maintenance works. It also considers demands from different departments and make necessary fund allotment. 4. There is a library committee for mobilizing activities towards maintenance of library facilities and utilization of its resources. 5. The Sports subcommittee looks after the maintenance of sports facilities. The college has made a contract with a local NGO for maintaining the college ground. 6. The College has contracted AMC with Souvik Dutta for maintenance of computers and IT facilities. 7. The College has contracted AMC with MSS for designing, developing and maintaining the College website. 8. IQAC and Academic Committee makes recommendation regarding utilization of

support facilities which is processed and executed by the
Principal with due approval from Finance Committee and
Governing Body or Administrator.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2354

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

39

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills — **B. 3 of the above**

File Description	Documents
Link to institutional website	https://www.bnmv.ac.in/yoga.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student — **A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

79

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The senior students play a vital role in the overall functioning of the college. Although no official student union is there at present (since there was no Students Union Election), the members/office-bearers of the previous Students' council take part and offer insights regarding the various issues, in particular in the student-related issues like admission. The students take active part in organizing Annual Sports, and other cultural and extra-curricular activities. The students associated with NCC and NSS regularly contribute in the extension activities. By default, General Secretary of the Student Union is an ex-officio member of the Governing Body of the college. The Student Union of the college have several committees to look after Annual Magazine, Games and sports, cultural activities etc. under the supervision of a permanent faculty member each.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College solicits Alumni's perception through interaction with them at Alumni Meets etc. The institution have Alumni Association which has registered in May 2014, although their activities have started since 2000.The institution have produced some illustrious alumni who visit the college, meet each other in the college under the alumni association formed by them. Activities and Contribution of alumni association of the institution:- (1) Running Circulatory Library for needy and meritorious students (2) Practicing value-based education in the college (3) Helping celebration of Independence day, Republic day, National Science day, World environment day, World Mother Language Day, Health awareness camp and Environment awareness camp etc. (4) Felicitating the best students in the college and University Examinations providing medals, memento, scholarships by Award Committee (5) Organzing Acharya Gopal Chandra Majumdar memorial lectures every year. Thus, alumni association of the college, acting as one of the stakeholders, plays a significant role in the advancement of higher education providing expertise, disseminating value based education, providing service to the welfare of the society bridging the gap between college and the society.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/alumni.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and

mission of the institution

The vision of the Mahavidyalaya is: 'Tanme manah Siva samkalpamastu' (May that mind of mine be an auspicious resolution). The mission of the institution are as follows:

1. To develop self-esteem and accountability among the students of the Mahavidyalaya. 2. To promote research oriented teaching-learning activity. 3. To promote ICT based teaching to complement the conventional teaching with chalk and duster. 4. To introduce courses and consultancies that would be beneficial to the students mostly coming from rural areas. 5. To collaborate with all the stakeholders of the institution to mobilize an all-round effort towards enhancement and sustenance of quality.

The institution, keeping in mind its vision and missions, ensures a support-system for students and faculties to utilize their potentials. Infrastructure augmentation and maintenance are done in a regular efficient way, for example: equipping the science laboratories and the language laboratory with state of the art instruments, enhancing the central library and the departmental libraries. Measures are taken to turn the students into responsible citizens, such as running a personality development programme, spreading awareness about nature with the help of the college's nature club and organizing seminars on the lives of eminent personalities.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/about_college.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participatory management system is implemented effectively through the different subcommittees, consisting of teachers and administrative staffs of the college. These committees supervise different fields like academics, seminars, routines, cultural functions, student-welfare, games, examination process and so on. Financial proposals are placed in the Finance Committee by the principal. The decisions taken by the Finance Committee are then placed to

the maintenance committee or to tender committee and purchase committee as per necessity. The Bursar along with the accounts staff members ensure that fund is allocated as per budget.

Setting up departmental libraries has decentralized the library system. After putting accession numbers on the new books, several of those are transferred to the departmental libraries. The departments maintain own bookshelves and lending registers, also ensure efficient and regular footfall. The Internal Academic Audit and Administrative Audit committee, in collaboration with IQAC, monitors regularly the various academic activities. All the full-time faculty-members are the members of one or more subcommittees, constituted by the Teachers Council. Seldom or no decision is taken/implemented by the authority until it is being discussed in the concerned committee, college authority ensures suggestions/recommendation from those committees before it resolves to implement or allot fund.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/organogram.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

HR management: Teachers are encouraged to attend conferences/ training programmes, with a focus on workshops of teaching techniques. Training for non-teaching members are there also. Library, ICT and physical infrastructure: The library is already partially digitized, and contains digital catalogues, e-resources and question papers. The website has dedicated space for recording e-contents and online tests. ICT enabled classrooms and projectors are maintained. Research and Development: In the academic calendar, specific schedule is there for different academic departments for organizing seminars/lecture series. The IQAC encourages teachers to engage in research activities and their publications are showcased. The students also deliver lectures and work towards research patents. Examination and evaluation: Internal examinations are taken in various forms in the spirit of continuous evaluation. Teaching and learning: The

departments (in consultation with Academic committee) strive to offer courses beneficial to students (thus taking advantage of the CBCS). Admission of students: Admission process is completely online, run by admission committee. Above all, IQAC is empowered to make strategic plan and to ask necessary approval and required fund from the Governing Body/Finance Committee. Normally, recommendations made by the IQA Cell of the college are approved by the GB having kept unaltered, except in sensitive issues.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://bnmv.ac.in/council.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has several institutional bodies for a smooth and effective academic and administrative process. This includes the Governing Body, the IQAC, the Finance Committee, the Purchase Committee, the Teachers' Council and the executive sub-committees comprising of faculty members (e.g., the Academic sub-committee, the Library committee, Admission Committee, Examination Committee, Games Committee etc.). It is ensured that they function in a prompt, transparent, democratic and effective manner. Care is taken to maintain prevailing administrative policies and modalities. The selection of executives in those cells are done on the basis of aptitude, performance and seniority. The administration provides the necessary support system to these committees. Inter-cell meetings/correspondence and collaboration among the different bodies are also encouraged in keeping with the evolving necessities in academic and administrative fields. For every above mentioned committees-has its own WhatsApp group, convenor of the committee is the admin of that WhatsApp group, he/she is supposed to communicate to its members for its meetingresolutions are then sent to IQAC or Finance Committee or Bursar for further course of action. For all such activities-concerned GOs, affiliating University's regulations/acts/statutes, UGC's norms, RUSA guidelines,

Bishakha guidelines, NAAC's guidelines, etc. are kept in mind and referred accordingly.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.bnmv.ac.in/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has an Employees Credit Cooperative Society for the benefit of faculty members and non teaching staffs. Also, a Teachers cooperative society is functioning exclusively for the teachers. Both the Cooperatives provide financial assistance (loan) to all Staffs of the college with minimum formalities and almost in no time. Besides the above, the authority is pleased to grant special leave for research, as per the norms they are eligible for CCL, maternity leave, paternity leave, special casual leave, loan without interest to the needy staff in exigency, special leave for higher studies etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Student's feedback in form of SSS is collected in every academic year. This is collected department-wise as well as centrally through online mode. They are asked about the

quality of academics, the participation of teachers, non-teaching staffs and also about academic and non-academic facilities (like Library, Laboratory, Canteen, Drinking Water etc.) provided to them. They assess the various fields on a 5-point scale and also offer their remarks whenever relevant. The feedback from parents is collected through parent-teacher meetings, and feedback from alumni members are taken by IQAC. Appraisal reports on individual teaching and non- teaching staff members on the basis of these feedbacks are prepared confidentially by the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college ensures that almost all financial transactions are done in online mode. This includes the payments of admission, examination and other fees made by the students. The finance committee and the purchase committee of the college monitor all financial initiatives and ensure their prompt and transparent execution. The financial transaction of the college (for example, the fees received from students/donors/UGC/NAAC) are audited by an auditor appointed by the state government. The report is submitted to the Government after due approval by the Governing Body. The accounts system has become mandatory to be the part of our ERP since 2018. Budget is fed in the system of our ERP software remaining steps are taken care of by the system, as designed by the authority to make it as transparent as possible. We are now in position to provide information pertaining to any particular payment /receipts and all payments/transactions in general within a few clicks with the help of ERP software and this service is available on 24x7 basis.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a prompt and active Finance Management and Resource Mobilization system. At the beginning of each financial year, the bursar prepares a budget with estimated expenditures and incomes in various fields. Applications are made to the different governmental projects with a view of fund mobilizing. Systematic and transparent renting of the resources of the college to private institutions and individual entrepreneurs on commercial basis also help the fund. Optimal utilization of resources are also ensured through different working committees and the finance subcommittee in particular. During last few years we have been exploiting the resources for the benefit of the college which includes using unused space and building under PPP model, renting some rooms , fields, plantation etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC periodically sits with the departmental heads and other faculties to ensure regular organization of academic seminars. It also envisages ways to hold programmes significant with respect to socio-cultural issues, which also enable participation of local people. The IQAC steers the academic audit committee and it goes through the reports submitted by the latter meticulously. Accordingly, in collaboration with Academic committee, it discusses with the departmental faculty members regarding ways of improving the academic process. IQAC encourages all the faculty members to use ICT based digital tools to for efficient teaching-learning process. G-suite facillity has been purchased in this direction. The IQAC is also envisioning a research cell to promote research activities especially among young faculty members. Training programmes are organized for teaching and non-teaching staffs to update the online administration process. So far the success of our ERP is concerned (all Non-Teaching Staffs are already very familiar with the system and are using on 24x7 basis), IQA Cell is in position to suggest to all teaching staffs to exploit the potential of the software, which ranges from student's attendance to feedback to online exam to mentoring and many more.

File Description	Documents
Paste link for additional information	https://bnmv.ac.in/plan.php
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an Academic audit committee which visits the

academic departments in order to assess and monitor the teaching-learning process, operating mechanisms and structures, learning outcome after the completion of each academic session. They interact with the faculty members and offer their suggestions. The observations are recorded and are submitted to IQAC for reviewing the data and documents, with a view to improve the overall academic process. The affiliating University has appointed a group of academicians and a few persons from academic administrators to monitor the academic and administrative audit of our college, which has already being done by our internal auditor, appointed by the IQA Cell of the HEI. Very soon that very committee is going to visit all the academic departments and the office of the Principal to validate the reports made by the internal audit committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://bnmv.ac.in/images/uploads/Minutes%20and%20Atr%20IQAC%202022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The IQAC organized in-house lectures on the issues of women emancipation and gender equity so that students of every gender can be made aware and sensitized of the problems of gender inequity in our society. Faculty members and students (irrespective of their gender) too participate in the programme. Women representation were ensured in all executive cells to make the executions of different activities more in tune with the idea of gender equality. More than half of the total enrollment of the college are girls. The Internal Complaints Committee (ICC), previously called the women's harassment redressal cell, organized regular meetings to ensure implementation of Visakha guidelines and also to a ensure a favourable ambience by adressing specific issues.

File Description	Documents
Annual gender sensitization action plan	https://bnmv.ac.in/images/uploads/7.1.1 %20Annual%20gender%20sensitization%20pl an2.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bnmv.ac.in/images/uploads/7.1.1 %20facilities%20for%20women2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college takes inititative to produce less waste and take measures towards recycling the same through a system ensuring less consumption ofnatural resources. A company, approved by the Govt., is entrusted to take care of this issue and we adhere to the guidelines, provided by them, to address this. The waste is segregated into three main parts:

1. Solid Waste: Wastes like paper, plastics, glass, metals, foods, etc. are segregated at various levels and sources. It is ensured that the waste in each floor is collected at regular and specific time intervals. Waste is collected, cleaned, segregated and compiled by Block safai workers. It is kept in two different types of dustbins (Green and Blue)

kept at each floor, which are later emptied in movable containers blockwise and is taken to the dumping yard provided by the College. 2. Liquid Waste: Sewage Treatment Plants (STPs) and Effluent Treatment Plants (ETPs) are employed to treat liquid wastes like Sewage waste, Laboratory, Laundry and cafeteria effluent chemical waste. Hazardous chemical waste also comes in this category. The resultant water is recycled and used in horticulture and toilets. 3. E-Waste Management: Old and dysfunctional monitors, memory-chips, motherboard, compact-discs, cartridges etc

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.bnmv.ac.in/images/uploads/7.1.3%20Geo-tagged%20Waste%20management%20photos-min.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
1. Restricted entry of automobiles	

2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.	C. Any 2 of the above

Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute promotes the culture of tolerance and harmony through their celebration of different national programmes and events. The NCC and NSS take the leading role in this respect.The Integrated Personality Development Programme (with assistance from help of Alumni members and the NSS) instills in students the spirit of embracing cultural, regional, linguistic, communal and socioeconomic diversities. The dedicated SC-ST-OBC-Minority Cell organizes many programmes like Nabi Dibas and Hool dibas to promote religious and ethnic harmony. Invited lectures and discussions focusing on ideal of harmony and pluralism as an integral principle of Indian cultural tradition inculcates an inclusive and tolerant mindset among the students of the college. Besides our age-old conventions to address this issue, as per the demand of the local Santal community, we have introduced the study of Santali in the UG level and have made a plan to introduce Honours for this local language.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college (through the NSS and NCC units in particular) strive to promote moral values among the students both inside and outside the curriculum. The faculty members, working in the capacity of teachers, mentors and members of different cells interact with the students ensuring the inculcation of social and moral responsibility necessary for the latter to become conscious and dutiful citizens.The Integrated Personality Development Programme run by the college conduct special classes on value education. Discussions are held on the life and works of freedom fighters and other eminent people, and external resource persons (from Ramkrishna Mission and other such institutes, for example) are invited to interact with the students of the institution. Days of valour like Kargil Day are commemorated. The special lectures arranged during the 75th year of Independence (Azadi ka Amrit Mahotsav) highlighted the beauty of democracy as well as of the constitutional obligations of citizens of this country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of	**D. Any 1 of the above**

Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international commemorative days e.g., National Science Day, The Independence Day, Republic Day, Kargil Day, National Nutrition Week, International Mother-language Day, Santhali Day, International Yoga Day, World Youth Day etc. are celebrated in the institution throughout the year. Apart from the students, the faculty members (including the Principal), the nodal members of the NCC and NSS wings of the college and non-teaching employees take part in such programmes.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Conservation of Bio-diversity and Environmental Awareness Programme.- The institute strives to promote ecoconservationist practices through the college's nature club Canopy. In collaboration with NSS and NCC units, Canopy takes various measures for spreading the environmental awareness in the locality. A water body and a sacred grove in campus are maintained towards flora and fauna preservation. The water body is a habitat for the rare birds like winter migratory Lesser Whistling Teal, and is used for pisciculture also. Regular plantation programme is carried out. Plants are gifted to the guests of various programme as part of the environmental awareness programme. A butterfly garden is maintained by the members of Canopy.

2.Arranging Lecture series, Seminars and Webinars across disciplines - The institute has traditionally organized conferences and seminars on various academic and socially relevant topics.The Seminar commitee, IQAC, Academic committee, Career Counselling cell and the different academic departments organized 16 national and international seminars and webinars. Notably, two lectures on National Education Policy (NEP) were held. Also, awareness lectures on snakebite and sound pollution attracted audience from the local community as well.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute promotes community welfare activities supervised by the NSS and NCC of the college focusing on the man-making education and holistic development of personality. It is worth mentioning that the college has a unique platform, named Canopy, which enables the students to explore the natural environment in a participative way. Canopy, which is a nature club supervised by its staff facilitator, is

devoted towards creating environmental awareness, maintaining of ecological equilibrium, and works throughout the year to help the sustenance of nature. Its initiatives include plantations, setting up a butterfly garden, conservation of unused land and the sacred grove in the campus, creation and conservation of new habitat of rare birds in the locality.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Following are the future plans of our institute for the next academic year:

1. Completion of CAS promotion for more than 10 faculty members.

2. Preparing the institution for smooth implementation of NEP 2020.

3. To make the new seminar-hall fully operational.

4. A state-of-the-art Smart classroom to be made operational.

5. To construct a fully operational research wing to encourage young faculty-members in research activities.

6. To enroll more students in environment-related activities to make the habitat more sustainable for local flora and fauna.